



# भारत ब्रॉडबैंड नेटवर्क लिमिटेड

(भारत सरकार का उपक्रम)



## BHARAT BROADBAND NETWORK LIMITED

(A Govt. of India Undertaking)

Corporate Identification No: U64100DL2012GOI232070

File No. 23-296/BBNLCO/HR/ Engagement of Consultant (T)/2020-21  
Dated at New Delhi 09-09-2020

Applications are invited from retired officers on superannuation including VR (Voluntary Retired) Officers who have attained the age of 60 Years as on date of advertisement from any Government Department/PSU(Central/State) for engagement as Consultants at **Bharat Broadband Network Limited Corporate Office, New Delhi & its PMU office** as per terms and conditions mentioned below:-

- a. The retired persons shall be appointed on a short-term contract basis initially for a period of 6 months. Based on his/her performance and requirement of his/her services, the contract can be further extended up to a maximum of Six Terms (6 months each) or 65 years of age whichever is earlier.
  - b. Candidates should not be more than 65 years of age as on date of notification.
  - c. Computer literacy is necessary.
  - d. The consolidated fee/remuneration payable to retired persons engaged on short-term contract basis shall be restricted to the difference between last pay drawn by the retired officers and basic pension+ DA at the rate applicable from time to time. The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis. TA/DA however would be payable as per entitlement if sent on tour.
  - e. The Income Tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment for which BBNL will issue TDS certificates. GST as applicable shall be payable.
  - f. The engagement of retired personnel on short-term contract basis can be terminated by either of the party with prior notice of 30 days.
  - g. The officers those have retired below E7/JAG level will be considered for engagement as consultant.
2. Interested retired officers with qualification/experience may send their application in the proforma enclosed. An application should reach by Email on mail id: [bbnl.recruitment@gmail.com](mailto:bbnl.recruitment@gmail.com) or by post to **Manager (Admin), BBNL, 3<sup>rd</sup> floor, Office Block-1, East Kidwai Nagar, New Delhi-110023 on or before 24-09-2020**. The envelope to be marked as “**Application for the post of Consultant in BBNL with Choice of posting----- and post code-----**”.
  3. The detailed information regarding Educational Qualification, work experience and place of requirement is attached at Annexure-I.
  4. For selection, the candidates will be shortlisted as per their qualification and desirable experience and thereafter will be interacted in person/ telephonically or through Video conferencing.
  5. **Application may be submitted in prescribed format, other format will not be accepted.**

  
(K.B. Gupta)  
CGM (HR)

Encl: - Application Proforma

**Copy to:**

1. CMD, BBNL for information please.
2. CVO, BBNL for information please.
3. Director (Plg.)/Director (O)/Director (F) BBNL for information please.
4. All State Heads BBNL for information and wide publicity of the advertisement.
5. All CGMs/Sr.GMs/GMs of BBNL corporate office for information and wide publicity of the advertisement.
6. CGM (IT), BBNL CO with request for uploading advertisement on BBNL website.

Regd. Office, 3<sup>rd</sup> Floor, Office Block I, East Kidwai Nagar, New Delhi 110023

Off: 011-24668400, Website: [www.bbnl.nic.in](http://www.bbnl.nic.in)

**Annexure – 1**

**BBNL Corporate office & PMU**

Post Code	State/Unit/Office	Location	No. of Vacancies	Educational Qualification	Work Experience
01/2020	CVO	New Delhi	01	Graduate/ Post Graduate in any discipline	<ol style="list-style-type: none"> <li>1. Should be well in computer i.e. MS Office.</li> <li>2. Should have telecommunication technologies and associated activities like installation and commissioning, acceptance testing etc.</li> <li>3. Associate with commissioning, acceptance testing etc.</li> <li>4. Should have knowledge of underground cable/ Optical fibre laying.</li> <li>5. Should be able to take dictation &amp; transcribing as well as in the file management and record keeping management of engagement and phone call management etc.</li> <li>6. Should be able to travel anywhere in India.</li> <li>7. Should have experience to handle secretarial work in the office of Sr. officer.</li> </ol>
02/2020	Admin	New Delhi	02	Graduate in any Stream	<ol style="list-style-type: none"> <li>1. Should be well in computer i.e. MS Office.</li> <li>2. Should have knowledge of Tender system through GeM portal and via open market.</li> <li>3. Extension of contracts, agreement, issues of work order to the vendors.</li> <li>4. Should have knowledge of HR and Admin related work.</li> </ol>
03/2020	HR Unit	New Delhi	02	Graduate in any Stream	<ol style="list-style-type: none"> <li>1. Should have knowledge of HR matters personnel matters, recruitment matters, polices and training etc.</li> <li>2. Should have experience in Administrative related work.</li> <li>3. Have experience to translate and convert the documents in Hindi &amp; English.</li> <li>4. Well versed knowledge of Hindi Rajbhasha, Rules &amp; Policy, Hindi workshop, Hindi Pakhwada &amp; Competitions.</li> <li>5. Should have proficient knowledge of computer application like MS Office, Google Docs/ Spread Sheets &amp; be able in managing and generating MIS Report.</li> </ol>

04/2020	Planning	New Delhi	02	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should be well versed in rules/regulation of central government.</li> <li>2. The candidate who has the working experience in BSNL CO or Central Secretariat or erstwhile DoT or otherwise BSNL/MTNL would be preferred.</li> <li>3. Officer having knowledge of planning/Admin/MM would be preferred.</li> <li>4. Should have knowledge of google sheet/ report and MA-Excel. Should have knowledge of accounts with regard to processing of bill for payment.</li> <li>5. Should have good drafting skills for drafting Note Sheets, writing letters etc.</li> </ol>
05/2020	O & M	New Delhi	01	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should have experience and knowledge of Telecom Sector &amp; related activity preferably knowledge of OFC Maintenance.</li> <li>2. Should have proficient knowledge of computer application like MS Office, Google Docs/ Spread Sheets.</li> <li>3. Should have good knowledge of English and drafting of Notes.</li> </ol>
06/2020	Project Monitoring	New Delhi	02	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should have knowledge of BharatNet Project.</li> <li>2. Should have proficient knowledge of computer applications like MS office, Google Docs/ Spreadsheets.</li> </ol>
07/2020	PM & GIS	New Delhi	01	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should have knowledge of BharatNet Project.</li> <li>2. Should have experience in GIS related activity.</li> <li>3. Should have proficient knowledge of computer applications like MS office, Google Docs/ Spreadsheets.</li> </ol>

08/2020	UP (W) (Satellite)	Ghaziabad	01	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should have knowledge of BharatNet Project.</li> <li>2. Should have knowledge in monitoring/supervision and coordination with Telecom field units.</li> <li>3. Provisioning of Internet Leased Lines, Infra Support, Liaising with BSNL &amp; ISRO day to day monitoring of gateway operation resolving issues in the field.</li> </ol>		
09/2020	Karnataka	Bengaluru (NOC)	02	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should be able to correspond and coordinate with various service providers and state Agencies.</li> <li>2. Daily monitoring NOC activities &amp; analysis of the NOC report.</li> <li>3. Monitoring the security of NOC and coordination with security guard provider agency.</li> <li>4. Should have proficient knowledge of computer applications like MS Office, Google docs/Spreadsheets &amp; be able in managing &amp; generating MIS reports.</li> </ol>		
10/2020	Gujarat	Ahmedabad	01	Graduate (Engineering Graduate will be preferred)	<ol style="list-style-type: none"> <li>1. Should have worked in OFC/cable laying works, its testing, commissioning, transmission projects and its planning/monitoring etc.</li> <li>2. Should be able to coordinate with State/Central Govt. and its Agencies for ROW, possessions of GP Bhawan.</li> <li>3. State Electricity Board for getting electricity connection. PWD, Corporations, Panchayat authorities and other related agencies/authorities for day to day issues of laying OFC etc.</li> <li>4. Be able to enter data and maintain office records &amp; update.</li> <li>5. Knowledge of tendering, contracts, agreements and project monitoring.</li> <li>6. Knowledge of software and efficiency on working with MS-EXCEL will be added advantage.</li> <li>7. Experience of having working with GPON technology implementation will be preferred.</li> <li>8. BSNL Retired DGM/AGM/SDE will be preferred, local person will be preferred.</li> </ol>		
	Gujarat	Ahmedabad	01				
	Gujarat	Vadodra	01				
11/2020	Chhattisgarh	Raipur	01				
12/2020	Jharkhand	Ranchi	01				
13/2020	Bihar	Patna	01				
14/2020	J & K	Jammu	01				
15/2020	West Bengal	Siliguri	01				
16/2020	UP (E)	Lucknow	01				
	UP (E)	Gorakhpur	01				
17/2020	UP (W)	Meerut	01				
18/2020	Punjab	Ferozpur	01				
19/2020	Maharashtra	Nagpur	01				
20/2020	Uttarakhand	Dehradun	01				
21/2020	Assam	Guwahati	01				
22/2020	Meghalaya (North East)	Shillong	01				
23/2020	Tripura (North East)	Agartala	01				
		Total	31				

(Please paste your  
Photograph Here)

**APPLICATION FOR THE POST OF CONSULTANT**

(Please fill in Capital Block Letters)

Please read advertisement carefully

1.	Choice of posting & Post code	1.		
		2.		
		3.		
2.	Name (Shri./Smt./Ms.)			
3.	ADDRESS (Please write clearly)			
		PIN CODE		
4	PHONE NO (M)			
5	E-MAIL ID			
6	DATE OF BIRTH			
7	DATE OF RETIREMENT/ VR			
8	SCALE OF PAY- BASIC PAY- DESIGNATION AT THIS TIME OF RETIREMENT/VR			
9	ADDRESS OF THE LAST OFFICE ATTENDED WITH UNIT			
10	EDUCATION QUALIFICATION	1.		
		2.		
		3.		

**11. WORK EXPERIENCE FOR LAST 10YEARS (starting from latest in chronological order)**

(Note: If the space is not sufficient, separate sheet may be enclosed)

S. No	DEPT./ ORGANIZATION	UNIT	POST HELD	FROM	TO	DUTIES AND RESPONSIBILITES
1.						

**12. Do you have working experience on PC/Laptop (Yes/No):**

\_\_\_\_\_

**13. Do you have Laptop (Yes/ No):** \_\_\_\_\_

**14. Have you applied for the post of consultant in BBNL in last two years (Yes/ No):** \_\_\_\_\_

**Declaration**

I, \_\_\_\_\_, hereby declare that the above information given is true to the best of my knowledge.

Signature: \_\_\_\_\_

Name \_\_\_\_\_